

## **Job Title: Worship Director**

The Worship Director will fulfill, support and carry out the mission of Harvest Bible Chapel Newmarket Campus as he gives leadership to all aspects of musical worship. The heart of this role is to encourage and shepherd God's people to grow as worshipers of God in spirit and truth.

Candidates must have the ability to both lead musically and spiritually a congregation with confidence and humility within a modern worship culture setting. To share in the responsibilities of leading a team and the growing role needed to facilitate excellence in worship throughout all ministries. Along with a specific role in training up and equipping leaders along with developing teams and maintaining the ministry from weekend to weekend. Candidate should be a disciple-making disciple and have a working understanding for how to move a church towards greater maturity and Christ-likeness.

### **The Worship Director will:**

have a clear testimony of faith in Jesus Christ and a passionate, growing, personal relationship with Him;  
be a self-starter with drive, passion and initiative;  
be teachable and willing to be held accountable  
be a team player with a positive attitude;  
be a team builder with a heart to see others grow in their gifts and talents  
be a member of Harvest Bible Chapel or willing to pursue membership  
have the attitude of a minister and able to minister more than being ministered to

### **Role: this will initially be a multifaceted role with primary responsibilities in worship, young adults & administration - being a new church plant, there will be seasons of taking on many responsibilities outside of "normal" duties**

- Reports directly to and works closely with the Campus Pastor
- Attendance at all weekend services (currently 1 Sunday at Newmarket location), with typical weekend schedule Sunday 6:30am - 1pm
- Attendance at all special events/activities including prayer nights, worship nights, baptisms, etc.
- Responsible for discipling, leading and managing the staff in the Worship, Production and Creative departments including leading, shepherding and training volunteers within the Worship, Production and Creative departments
- Uphold the mission and vision of Harvest York Region/Newmarket
- Worship service planning under the Campus Pastor
- Worship leading on weekends, monthly prayer meetings, and other events
- Actively seeks to raise up and mentor new worship leaders
- Oversee weekly worship ministry in Harvest Kids, Youth, Young Adults, Women, and Men's Ministry at Harvest York Newmarket Campus.
- Develop, maintain and adhere to approved ministry budgets.
- Assist the Campus Pastor with other duties as assigned

## **Primary Role # 1 – Worship/Communications/IT:**

### **WORSHIP/TECH (Campus)**

Coordinate tech setup/tear-down for Campus ministry  
Work with Creative & Production Director to recruit and coordinate team of Campus Ministry production volunteers

### **COMMUNICATIONS (Campus)**

Administrate weekly website/podcast updates  
Work with ministry leaders to identify/coordinate promotional needs  
Oversee communication of events  
Coordinate team of volunteer photographers  
Assist in graphic and video creation

### **IT (Campus)**

Coordinate IT team to meet current needs and plan for future facility needs  
Manage Children's Check-in system in facility  
Work with Creative Director to administer church website  
Manage and update church-wide database

## **Primary Role # 2 – Young Adults:**

### **HARVEST YOUNG ADULTS (Campus)**

- Oversee the planning, scheduling and execution of weekly meetings including worship, A/V, programs/activities and integration.
- Lead Young Adults Welcome Group on a weekly basis.
- Oversee the integration of ministry participants
- Oversee ministry communication utilizing PCO, MailChimp, and social media.

## **Primary Role #3 - Administration:**

### **ADMINISTRATION (Campus)**

- Perform various administrative functions on both a regular, recurring as well as on an ad hoc basis.

### **Salary & Benefits:**

A competitive salary and benefits package commensurate with experience will be provided

NOTE: This job description is not intended to be exhaustive. Employee may perform other related duties as negotiated to meet the ongoing needs of the ministry.